



# Lusail Real Estate Development Company

## Health, Safety, Security, Environment, Logistics & Quality Department

### Lusail Construction Safety Procedural Forms/Checklists – Internal Audit Plan

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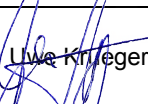
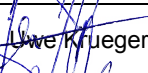
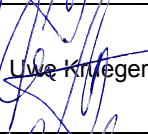
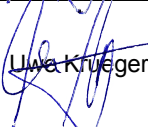
Document No	<u>LUS-HSE-FM4-455-001.03</u>	Rev	<u>3</u>
Uncontrolled Copy	<input type="checkbox"/>	Controlled Copy	<input checked="" type="checkbox"/>
		Date	<u>25-May-2015</u>

#### COMPANY PROPRIETARY INFORMATION

Prior to use, ensure this document is the most recent revision by checking the Master Document List. To request a change, submit a Document Change Request to the Document Control Representative. Master copy of this document will be maintained by the LREDC QA/QC Manager. Not controlled if printed.

### Amendment Record

This document is reviewed to ensure its continuing relevance to the systems and process that it describes. A record of contextual additions or omissions is given below:

Rev .No	Description / Comments	Prepared By	Checked By	Approved By	Issue Date
1	(Pg. 1) Company Propriety Information – Not controlled if printed has been added.	HSE Working Group	Michael Ford		1 <sup>st</sup> April 2015
1	(Pg. 2) Revised Amendment Table	HSE Working Group	Michael Ford		1 <sup>st</sup> April 2015
2	Audit Dates added	HSE Working Group	Michael Ford 16 April 2015 <i>Michael Ford</i>		16 April 2015
3	Full review of plan to provide more details on areas to be audited and the requirements of the audit	HSE Working Group	Michael Ford 25 May 2015 <i>Michael Ford</i>		25 May 2015



## INTERNAL AUDIT PLAN

Sl. No.	FUNCTION / AREA TO BE AUDITED	AUDITEE	AUDITOR (TEAM)	TIME OF AUDIT	DATE OF AUDIT	AUDIT CRITERIA (PROCEDURE REF)	SPECIFIC REMARKS
1	<p><b><u>OHSAS 18001 Pre Audit Internal</u></b>            Excelledia</p> <ul style="list-style-type: none"> <li>All system documents</li> <li>On site compliance of operational controls on Developers.</li> </ul>	Lusail H&S	Krueger Ford Nojedera Vermeulen Bester Excelledia	09:00	March 2015	As per SOP 19 Internal Audit Procedure LUS-HSE- SP2-453-002	Third Party Audit Completed 4 x Internal NCR's addressed by action plan.
2	<p><b><u>Internal Audit.</u></b></p> <ul style="list-style-type: none"> <li>All system documents</li> <li>All records to support procedures and SOP's</li> <li>On site compliance of operational controls on Developers</li> <li>Legal compliance review</li> <li>Verification of controls reports based on gap analysis.</li> <li>Inspection of onsite welfare and first aid facilities</li> <li>Review of Emergency Procedures &amp; implementation</li> </ul>	Lusail H&S & Developers	Krueger Ford Nojedera Vermeulen Bester Excelledia	09:00	May 19 - 21 2015	As per SOP 19 Internal Audit Procedure LUS-HSE- SP2-453-002	Excelledia & Lusail completed with Internal auditors and MR present. 2 x NCR's

Sl. No.	FUNCTION / AREA TO BE AUDITED	AUDITEE	AUDITOR (TEAM)	TIME OF AUDIT	DATE OF AUDIT	AUDIT CRITERIA (PROCEDURE REF)	SPECIFIC REMARKS
3	<p>Management Review</p> <p>Full review of HS Dept.</p> <ul style="list-style-type: none"> <li>Results of internal audits and legal compliance audits.</li> <li>The results of participation and consultation.</li> <li>Relevant communications from interested parties.</li> <li>OHS performance</li> <li>Results of KPI's and programmes.</li> <li>Status of incident investigations and corrective actions.</li> <li>Follow ups form previous meetings</li> <li>Changing circumstances with the work environment and legislation changes.</li> <li>Recommendations for improvement.</li> <li>Distribution of all outcome and minutes</li> </ul>	Lusail Bi-Annual Review	QD Rep Lusail HSELQ Director Parsons Krueger Ford Nojedera Vermeulen Bester	08:30	March 20 2015	SOP 20 Management Review LUS-HSE- SP2-460-001.03	MANAGEMENT Review completed and all documents and findings distributed to management via email
3	<p>Internal Audit.</p> <ul style="list-style-type: none"> <li>All system documents</li> <li>All records to support procedures and SOP's</li> <li>On site compliance of</li> </ul>	Lusail	Krueger Ford Nojedera Vermeulen Bester	tba	Dec 2015	As per SOP 19 Internal Audit Procedure LUS-HSE- SP2-453-002	Lusail Internal Audit

Sl. No.	FUNCTION / AREA TO BE AUDITED	AUDITEE	AUDITOR (TEAM)	TIME OF AUDIT	DATE OF AUDIT	AUDIT CRITERIA (PROCEDURE REF)	SPECIFIC REMARKS
	operational controls on Developers • Legal compliance review • Verification of controls reports based on gap analysis. • Inspection of onsite welfare and first aid facilities Review of Emergency Procedures & implementation						

