



# Lusail Real Estate Development Company

Health, Safety, Security, Environment, Logistics & Quality  
Department

## Lusail Construction Safety Procedural Forms/Checklists – Water Can Filling Station Procedures

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## Water Can Filling Station Procedures

1. Only AUTHORIZED employees may enter the wash area to fill water coolers/ cans.
2. Maintain sanitary conditions by using nitrile or latex gloves at all times while cleaning, filling, and sealing water containers.
3. Do not set water containers directly on the cement slab or gravel areas. Place water cans on elevated wooden stands.
4. Unload water containers directly from the truck to the wash station. If containers are empty, one person can complete this task. If cans are partially full, two employees must work together.
5. Remove the old tape seal and dump the container at the wash station. Dispose of tape seals in the trash can at the site.
6. Wash each water container and lid using baking soda and a scrub brush. Wash the spout as well. Rinse the container and your hands thoroughly with water from the hose at the fill station.
7. Place the clean water containers at the staging area next to the ice machine(s). This is the only acceptable area where powdered drink mix can be placed in the container.
8. Place the clean water container in front of the ice machine, on the wooden stand and load ice into it using the stainless steel scoop. To avoid contamination of the ice, DO NOT touch the ice with your gloved hands.
9. As each water container is filled with ice, place the container at the water fill station. Always leave the ice scoop outside the ice machine for the next employee to use.
10. Fill each container with water at the fill station. Place the lid on the container and dry the lid/container at the tape seal location.
11. Seal each water container with tape (masking or equal) to prevent lid removal in the field. Date the water container at the seal with today's date, and initial with an indelible marker. All water containers will be labeled "potable water for drinking purposes" or equal.
12. Back the water delivery truck up to the fill station to load the full containers. Full water containers of 10 gallons or more weigh 8.8 pounds per gallon and require two employees to load onto the truck.
13. Maintain the water container filling station in a clean and sanitary condition at all times.