



Lusail Real Estate Development Company

Health, Safety, Security, Environment, Logistics & Quality
Department

Lusail Operation Safety Procedural Forms/Checklists – Job Description-Fire Investigator

Document No	<u>LUS-HSE-FM4-441-020.00</u>	Rev	<u>0</u>
Uncontrolled Copy	<input type="checkbox"/>	Controlled Copy	<input checked="" type="checkbox"/>
		Date	<u>01-May-2015</u>

COMPANY PROPRIETARY INFORMATION

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Amendment Record

This document is reviewed to ensure its continuing relevance to the systems and process that it describes. A record of contextual additions or omissions is given below:

Rev .No	Description / Comments	Prepared By	Checked By	Approved By	Issue Date
0		HSE Working Group	Michael Ford <i>Michael Ford</i>	<i>[Signature]</i> Uwe Krueger	1 st May 2015



Job Description

1. JOB DETAILS:

POSITION TITLE:	FIRE INVESTIGATOR
REPORTS TO:	FIRE PREVENTION MANAGER
DEPARTMENT:	HSSELQ
GRADE:	
PREPARED / REVISED ON:	JANUARY 2015

2. JOB OBJECTIVE:

To undertake fire investigations duties in developing sites and all kind of existing buildings and/or property to Lusail Wide (Developers and CP's), QD Local Projects and QD/Lusail Complex, monitoring and ensuring the implementation of statutory fire prevention requirements, standards and regulations. To monitor Lusail site wide fire investigation and fire prevention programs, initiatives and campaigns; Test sites and materials to establish facts, such as burn patterns and flash points of materials; To conduct Internal investigations, to determine negligence and violation of laws and regulations; To co-ordinate all fire prevention requirements with PMCMs / Consultants, contractors including Developer Contractors as required.

3. JOB DIMENSIONS:

Number of Staff Supervised:	Direct Reports:	None
	Total:	0

4. KEY ACCOUNTABILITIES:

Description	Key Result Areas
Examine fire sites and collect evidence.	
Instruct people about danger of fire.	
Analyze evidence and other information to determine causes of fire and explosion.	
Photograph damage and evidence related to causes of fire or explosions in order to document investigation findings.	
Interview witnesses, site managers and workers to obtain information sworn testimony.	
Swear out warrants, and arrest and process suspected arsonists.	
Testify in court cases involving fires, suspected arson and false alarms.	
Prepare and maintain reports of investigation results and records of convicted arsonists and arson suspected.	



Test sites and materials to establish facts, such as flash points of materials using test equipment.	
Conduct internal investigation to determine negligence violation of laws and regulations.	
Dust evidence or portions of fire scenes for latent finger prints.	

5. COMMUNICATIONS & WORKING RELATIONSHIPS:

Internal: Supervising & Management Consultants, Contractors PM, CM & HSE, CP's & Developers contractors, client HSE & Fire Management, among others.

External: Consultant, suppliers, manufacturers, government bodies, ministries, training bodies, etc.

6. QUALIFICATIONS, EXPERIENCE, & SKILLS:

Skills: Excellent communication skills, computer literate, team work capacity, working knowledge with NFPA and /or other applicable standards, Good writing and speaking English, good reporting skills able to prioritize the work. (Arabic language knowledge will be a must)

Minimum Qualifications: Fire Science Degree or equivalent (BSc and/or MSc level) and relevant technical professional qualifications relating to Fire Standards and Codes (national and international), Good knowledge in Fire Behaviour and Combustion, Fire Prevention Technology, Fire Protection Organization, using personal adequate knowledge, abilities, skills and experience.

Minimum Experience: 5 years related work experience, especially in construction field and infrastructure projects; Minimum 3 years of working experience in GCC countries; Fire Operations and Investigation Experience, Fire Prevention supervision experience (3 to 5 years in the field);

7. NOTE:

Carrying this duties and responsibility toward his job and the client;
Duties and perform high level of training, Inspection and incident investigation and technical reporting;
All job objectives and Key Accountabilities are the minimum requirements.



8. APPROVALS:	
Employee :	
_____	_____
Signature	Date
Senior Dept. Manager:	
_____	_____
Signature	Date
HSELQ Director:	
_____	_____
Signature	Date
HR Manager:	
_____	_____
Signature	Date