



## Monthly Environmental Report

<b>Contractor Name:</b>	
<b>CP #:</b>	
<b>Reporting Period:</b>	

**Part 1 – To be completed by Contractor nominated 3<sup>rd</sup> Party Environmental Consultant**

**1. ENDORSEMENT**

**1.1 Endorsement Statement**

The Contractors' 3<sup>rd</sup> Party Environmental Consultant shall provide a statement of endorsement, as proof of their review, verification and approval of the content of this Monthly Environmental Report. The Endorsement Statement shall be signed by a representative of the 3<sup>rd</sup> Party Consultancy and stamped with the consultancy's stamp / seal.

### 1.2 Executive Summary

The Contractors' 3<sup>rd</sup> Party Environmental Consultant shall provide an executive summary which summarises the pertinent elements of the information and data contained within the main body of this report. The summary should, where applicable, make recommendations as to how contractors can mitigate environmental impacts and improve overall environmental performance.

<b>Part 2 – To be completed by Contractor</b>	
<b><u>2. CONTRACTOR DETAILS</u></b>	
<b>2.1 Provide details of the reporting Contractor and the reporting period.</b>	
<b>CP Number:</b>	
<b>Contractor Name:</b>	
<b>Reporting Period (specify month and year):</b>	
<b>3. <u>INTRODUCTION</u></b>	
<b>3.1 Scope of Work</b>	
Include a short description of the key elements of the project, including mention of the most recent construction activities, particularly those activities which have the potential to have an environmental impact.	
<b>3.2 Current Overall Construction Progress (%):</b>	

4. ENVIRONMENTAL MANAGEMENT AND OPERATIONAL CONTROL			
4.1 Environmental Incidents			
4.1.1 Has an environmental incident(s) occurred on your project site during the reporting period? (If no environmental incidents have occurred, tick the 'No' box and move on to the next section.)		YES	NO
4.1.2 If the answer to 4.1.1 is 'Yes', how many environmental incidents have occurred within the reporting period?			
4.1.3 If the answer to 4.1.1 is 'Yes', have you attached the Environmental Incident Log to Appendix I of this report?		YES	NO
4.1.4 Provide a summary of the environmental incidents which occurred during the reporting period.			
In the relevant boxes below, provide the date that the incident(s) occurred and a short description of the incident and how it impacted the environment.			
Date		Incident Description	
Date		Incident Description	
Date		Incident Description	
4.2 Environmental Training			
4.2.1 How many Environmental Training Sessions were Provided during the reporting period? (If no training was conducted, enter 0.)			
In the relevant boxes below, provide the title of the training session(s) provided and the number of trainees who attended			
Title of Training		Number of Trainees	
Title of Training		Number of Trainees	
Title of Training		Number of Trainees	
4.2.2 How many Environmental Tool Box Talk (TBT's) were Provided during the reporting period? (If no TBT's were conducted, enter 0.)			
In the relevant boxes below, provide the title of the Tool Box Talk (TBT) session(s) provided and the number of trainees who attended.			
Title of TBT:		Number of Trainees	
Title of TBT:		Number of Trainees	
Title of TBT:		Number of Trainees	
Title of TBT:		Number of Trainees	
Title of TBT:		Number of Trainees	
4.2.3 If Environmental Training/TBT's have been conducted during the reporting period, have you attached the Environmental Training Register to Appendix J of this report?		YES	NO

4.3 Environmental Complaints			
<b>4.3.1 Have environmental complaint(s) been received during the reporting period?</b> (If no environmental complaints have occurred, tick the 'No' box and move on to the next section.)		<b>YES</b>	<b>NO</b>
<b>4.3.2 If the answer to 4.3.1 is 'Yes', how many environmental complaints have been received during the reporting period?</b>			
<b>4.3.3 If the answer to 4.3.1 is 'Yes', have you attached the Environmental Complaints Register to Appendix K of this report?</b>		<b>YES</b>	<b>NO</b>
<b>4.3.4 Provide a summary of complaints received in relation to environmental aspects of the works being undertaken.</b>			
Date		Complaint Description	
Date		Complaint Description	
4.4 Environmental Inspections			
<b>4.4.1 How many environmental inspections were conducted within the reporting period?</b>			
<b>4.4.1.1 How many environmental inspections were conducted by the Contractor?</b>			
<b>4.4.1.2 How many environmental inspections were conducted by CSC/PMCM?</b>			
4.5 Storage of Chemicals and Potentially Polluting Substances (Hazmat)			
<b>4.5.1 Are chemicals, hazardous materials and potentially polluting substances being stored on site?</b>		<b>YES</b>	<b>NO</b>
<b>4.5.2 If the answer to 4.5.1 is 'Yes', have you attached the Hazmat Storage Inventory in Appendix A of this report?</b>		<b>YES</b>	<b>NO</b>

<b>5. WASTE MANAGEMENT</b>			
5.1 Is waste being collected, stored and removed from the project site?		<b>YES</b>	<b>NO</b>
5.2 If the answer to 5.1 is 'Yes', have you attached the Monthly Waste Removal Log to Appendix B of this report?		<b>YES</b>	<b>NO</b>
5.3 Quantities of Non-hazardous Waste <b>removed from</b> the project site during the reporting period.			
Provide a summary of the quantity of non-hazardous waste removed from site per specified category during the reporting period			
Waste Type:	Food Waste	Quantity (Tonnes)	
Waste Type:	General Waste	Quantity (Tonnes)	
Waste Type:	Concrete Waste	Quantity (Tonnes)	
Waste Type:	Metal Waste	Quantity (Tonnes)	
Waste Type:	Timber Waste	Quantity (Tonnes)	
Waste Type:	Recyclable Waste	Quantity (Tonnes)	
5.4 Quantities of Hazardous Waste <b>removed from</b> the project site during the reporting period.			
5.4.1 Was hazardous waste removed from the project site during the reporting period?		<b>YES</b>	<b>NO</b>
5.4.2 If the answer to 5.4.1 is 'Yes', have you attached the Monthly Waste Removal Log to Appendix B of this report?		<b>YES</b>	<b>NO</b>
5.5 Quantities of Hazardous Waste <b>stored on</b> the project site during the reporting period.			
5.5.1 Is hazardous waste being stored on your project site?		<b>YES</b>	<b>NO</b>
5.5.2 If the answer to 5.5.1 is 'Yes', have you attached the Monthly Hazardous Waste Storage Inventory to Appendix C of this report?		<b>YES</b>	<b>NO</b>

<b>6. RESOURCE CONSUMPTION</b>				
<b>6.1 Have you attached the Resource Consumption Log for the reporting period to Appendix F of this report?</b>			<b>YES</b>	<b>NO</b>
<b>6.2 Fuel Consumption</b>				
Provide a summary of the volume of fuel consumed during the reporting period				
<b>Fuel Type:</b>	<b>Diesel</b>	<b>Quantity (Litres)</b>		
<b>Fuel Type:</b>	<b>Petrol</b>	<b>Quantity (Litres)</b>		
<b>6.3 Water Consumption</b>				
Provide a summary of the volume of fuel consumed during the reporting period				
<b>Water Type:</b>	<b>Paid (Potable) Water</b>	<b>Quantity (Litres)</b>		
<b>Water Type:</b>	<b>Treated Water</b>	<b>Quantity (Litres)</b>		
<b>Water Type:</b>	<b>Dust Suppression Water</b>	<b>Quantity (Litres)</b>		



<b>7. ENVIRONMENTAL MONITORING</b>		
<b>7.1 Noise Monitoring</b>		
<b>7.1.1 At how many locations does noise monitoring take place?</b>		
<b>7.1.2 Has noise monitoring been conducted during the reporting period?</b>	<b>YES</b>	<b>NO</b>
<b>7.1.3 Was night-time work conducted during the reporting period?</b>	<b>YES</b>	<b>NO</b>
<b>7.1.4 If the answer to 7.1.2 is 'Yes', have you attached the Monthly Noise Monitoring Log to Appendix D of this report?</b>	<b>YES</b>	<b>NO</b>
<b>7.2 Air Quality Monitoring</b>		
<b>7.2.1 Provide a description of the ongoing mitigation measures taken to ensure that air quality standards are maintained.</b>		

7.3 Dewatering Monitoring							
7.3.1 Is there active dewatering taking place on your project site?						YES	NO
7.3.2 If the answer to 7.3.1 is 'Yes', have you attached the Monthly Dewatering Monitoring Log to Appendix E of this report?						YES	NO
7.3.3 What is the total estimated volume of water discharged from the dewatering network during the reporting period? (M <sup>3</sup> )							
Provide a summary the daily dewatering monitoring results.							
Daily Monitoring	Turbidity	No. of samples taken		No. of samples which exceed the limit		Maximum Turbidity result	
	TSS	No. of samples taken		No. of samples which exceed the limit		Maximum TSS result	
Provide a summary the weekly dewatering monitoring results.							
Weekly Monitoring	Parameters	Date of Sample	Date of Sample	Date of Sample	Date of Sample	Date of Sample	
	pH						
	COD						
	BOD						
	Oil & Grease						
	Total Coliform						
E-Coli							

<b>8. MONTHLY ENVIRONMENTAL REPORT – SUPPORTING DOCUMENTS</b>			
<b>8.1. Indicate which documents are you attaching to this report in the following appendices? (Tick as appropriate)</b>			
HAZMAT Storage Inventory (Attach to Appendix A)		Map of Monitoring Locations (Attach to Appendix G)	
Monthly Waste Removal Log (Attach to Appendix B)		Miscellaneous Attachments (Attach to Appendix H)	
Hazardous Waste Storage Inventory (Attach to Appendix C)		Environmental Incident Register (Attach to Appendix I)	
Noise Monitoring Records (Attach to Appendix D)		Environmental Training Register (Attach to Appendix J)	
Dewatering Monitoring Log (Attach to Appendix E)		Environmental Complaints Register (Attach to Appendix K)	
Resource Consumption Log (Attach to Appendix F)			

# **Appendix A**

## **HAZMAT Storage Inventory**

# **Appendix B**

## **Monthly Waste Removal Log**

# **Appendix C**

## **Hazardous Waste Storage Inventory Log**

# **Appendix D**

## **Noise Monitoring Log**

# **Appendix E**

## **Dewatering Monitoring Log**



# **Appendix F**

## **Resource Consumption Log**

# **Appendix G**

## **Map of Monitoring Locations**

# **Appendix H**

## **Misc. Attachments**

# **Appendix I**

## **Environmental Incident Register**

# **Appendix J**

## **Environmental Training Register**

# **Appendix K**

## **Environmental Complaints Register**